
Sogang KLEC

Manual for Covid-19 Infection Prevention and Response for Confirmed Cases

Wearing masks of KF80+ is required when attending Sogang KLEC classes, and in all campus areas

Criteria for Infection Prevention Activities

☐ Before Start of Class

- When informed duty of self-quarantine, stop attending school/work
 - Students with roommates that need self-quarantine are required **not to attend school until their roommates are released of quarantine** (The fully-vaccinated are allowed to attend school)
- In case of Covid-19 symptoms, visit nearby screening clinic and get tested

☐ After Start of Class

- When the first body temperature measurement confirms **a fever of 37.5°C(99.5°F) or higher, wait for the ADT CAPS agent at the entrance of the building where a waiting place(chair) is prepared, and please follow the instructions from the agents.** (Also please contact the administration office)
- In case of Covid-19 symptoms, visit nearby screening clinic and get tested

☐ During Class

- In class, please follow reserved seat policy (for attendance check purposes), **and use of hand sanitizers before & after class required**
- Opening windows frequently for ventilation is recommended
 - Ventilation is also required even when using a/c or heaters (at least once an hour)
- Eating or Drinking Strictly Prohibited in classrooms
- Body temperature and major symptoms check through questionnaire will take place every time before class

■ Major Symptoms of Covid-19

- **Fever of 37.5°C(99.5°F) or higher, coughing, difficulty breathings, chills, muscle pain, headaches, sore throat, loss of smell/taste**

☐ After Class

- Refrain from visiting facilities with high risk of infection (clubs, BARs, crowded places or events)

I In case of Suspected/Confirmed Patient

- ☐ In case of confirmation or ordered for self-quarantine after being tested, contact homeroom teacher or Sogang KLEC administration office immediately
- ☐ The confirmed patient is prohibited from attending school/work until released from quarantine

II Emergency Contact Networks

- ☐ Notice regarding covid-19 will be informed via mobile messages or e-mails, so it is necessary for students' emergency contact information to be updated

students ↔ teachers ↔ Admin office ↔ Epidemiological Investigator ↔ School in-charge

III Actions to be taken After Confirmed Cases

Category	Day 1	Day 2	Day 3	Day 4
Confirmed	Immediate report / dismissal / treatment progress following KDCA Guidelines → until complete recovery			
Classrooms with Confirmed Case	Immediate report Class dismissal / PCR test required for everyone in class	Online Class	Online Class	Offline Class (In case your PCR test result is all negative. If you are NOT vaccinated, you should take PCR test TWICE. In order to participate in class, your 2nd PCR test result must be negative. 2nd PCR test will be taken 3 days after 1st PCR test.)
Regular Classrooms	Offline Class (quarantine activities will take place following confirmed case moving lines)			
Close Contacts	PCR test required after class if there is any close contacts	Attend class if confirmed negative		

※ Confirmed Case treatment days & close contacts covid test period will be accepted as excused absences

■ When further confirmed cases occur

- Conference from health authorities or Sogang Recovery Support Committee will decide further actions